

May 17, 2018

Dear Parents,

Welcome to Buffalo Trail Elementary! We hope this letter will provide some helpful information to get you and your child started on this new and exciting journey.

Kindergarten is only offered for a half day. We currently offer AM and PM sessions. The AM session begins at 8am and ends at 10:45am. The PM session begins at 12pm and ends at 2:45pm. Please use the enclosed link to state your preference for AM or PM: <https://tinyurl.com/y922unt8>. Preference is based on a first-come, first-serve basis. If you have already completed this form, there is no need to fill it out again unless you have any changes to your information. **You will be notified of your AM/PM placement via email in late July.**

For those of you who want or need full day care for your Kindergartener, we offer Kindergarten Enrichment which is tuition based. Students must first be registered through the Cherry Creek School District Admissions Office in order to enroll in Kindergarten Enrichment. Enrollment is online and based on a first-come, first-serve basis. In order to reserve your spot, a \$100 non-refundable deposit is required upon enrollment. Please see the attached flyer with further details on how to enroll. If you are enrolling in our KE program, please note that we will try to honor your AM/PM kindergarten preference, but KE enrollment will take priority.

In addition to the AM/PM preference form, we also need each student to sign up for an assessment time on Monday, August 6th or Tuesday, August 7th. Please use the following link to access the Sign Up Genius website and choose a time and date for the assessment. www.SignUpGenius.com/go/30E0A4DADAC22A0FC1-201819. You will be asked to set up an account on Sign-Up Genius as this will also be one form of communication from the teachers during the school year.

Attendance is a significant part of your child's education. Please be sure they are on time for school and attending every day. We are on a transitional calendar which means we have a vacation for 2 weeks in October, 2 weeks in December/January and 2 weeks in March. That also means that we start one week earlier and end one week later than the traditional calendar schools. Grades 1-5 will start school on Monday, August 6th, 2018 while Kindergarten will start on Wednesday, August 8th. When planning family vacations, please try to follow our vacation schedule.

Buffalo Trail provides several options to contact our attendance office if your child will be late or absent during the school day. Please submit your absences either by phone or through our App before 8:15am.

24 hour Attendance line: 720-886-4095

Office 7:15am - 4pm: 720-886-4000

Buffalo Trail Elementary App (download from your IOS or Android App store)

This is an exciting time in your child's life and we can't wait to have them here at Buffalo Trail!

Sincerely,

Tamara Speidel
Principal